

St Dennis Parish Council

Minutes of the Ordinary Council Meeting held at ClayTAWC on Tuesday  
13<sup>th</sup> January 2026 at 7.00 pm.

The Chair welcomed all present to the January meeting of the Parish Council.

**Present:** Cllr Clarke (Chair), Cllr Burnett (Vice Chair), Cllr Kelsey, Cllr J Griffin.

**In Attendance:** Tamsyn Moore (Senior Office Administrator, Lynn Clarke (Clerk) (attended online), Cornwall Councillor Dick Cole (CC Cole) arrived at 20.50, and a representative from Neighbourhood Watch.

**264/25 Apologies.**

Cllr A Griffin, Cllr Edmunds – Apologies accepted.

**265/25 Declarations of Interest.**

None.

The Chair reminded those present that if any other matter arises during the meeting, advice should be sought from the Senior Administrator, the Clerk and the Chair before continuing.

**266/25 Public Participation (to include Cornwall Councillors Report).**

**a) Public Participation:**

The Neighbourhood Watch Campaign Manager attended the meeting and gave a presentation outlining her role, which is currently funded by the Office of the Police and Crime Commissioner. Her remit is to support existing Neighbourhood Watch schemes and to help establish new schemes across Devon and Cornwall.

The history of Neighbourhood Watch was briefly outlined, together with recent developments that have refocused the scheme as a community-based initiative aimed at improving community cohesion, wellbeing, and safety. Examples of activities undertaken by local groups included wellbeing walks, community litter picks, and the installation of window boxes to counteract the “broken window” theory, all of which have contributed to improving the look and feel of neighbourhoods and helping residents feel safer.

It was noted that Neighbourhood Watch is no longer a police-led scheme, but an independent organisation that works in partnership with the police and other agencies to promote community safety.

There are currently approximately 2–3 million members nationwide. Membership is free and residents can join online by entering their postcode to identify a local scheme operating in their area.

The three levels of Neighbourhood Watch were explained as follows:

- **Traditional Neighbourhood Watch Schemes** – Typically operating through WhatsApp or Facebook groups, with residents looking out for one another and checking in on neighbours. Benefits include public liability insurance for groups,

access to community grants, and member discounts such as reduced home insurance premiums and discounts on security equipment (e.g. Ring doorbells and outdoor lighting). Grants have also been used to fund self-defence classes and environmental improvements such as window boxes. Youth groups are also eligible to join and access these benefits.

- **Community Safety Charter** – A scheme aimed at businesses, offering free public safety training packages. This is available to individual businesses, sole traders, and committees or organisations running events, such as carnival committees.
- **Youth Engagement Projects** – Six-session targeted programmes designed to empower young people, encourage their involvement in community life, and support the development of safer communities.

In response to a question from Cllr Burnett regarding business membership, it was confirmed that the Community Safety Charter is suitable for sole traders and includes training aimed at improving personal safety, particularly for those working alone or conducting one-to-one meetings in homes or business premises.

The presentation concluded by reiterating the core values of Neighbourhood Watch: working together to build stronger, more cohesive communities and safer environments for all residents.

It was agreed that the Parish Council would actively promote Neighbourhood Watch schemes within the Parish to raise awareness and encourage participation.

**b) Cornwall Cllr Dick Cole: (CC Cole)**

CC Cole was not present for this part of the meeting. Those present were advised that a report is not generally provided for the January Meeting.

**267/25 To adopt the minutes of the Ordinary Meeting of the Parish Council held on the 2<sup>nd</sup> December 2025.**

**Resolved** – To accept the minutes with one amendment to attendees Cllr Burnett was present but was omitted from the minutes. Proposed and seconded, all present in favour.

**268/25 To note the Minutes of the following meetings and Full Council to adopt the recommendations therein.**

None.

**269/25 Matters Arising – Information only.**

- Confidential waste bags have been ordered.
- Promotional merchandise purchase – ongoing.
- The agreed budget and budget report are awaiting Cllr approval before being published.
- The Precept demand has been submitted.
- The replacement monitor has not yet been ordered.
- The amendments have been made to the IT policy and a copy has been placed on the website.
- The responses to the planning application and the 5 day protocol have been submitted.
- The pothole on footpath 30 has been reported to Cornwall Council.

**270/25 To agree the delegated decisions in made in the past month.**

A copy can be found [here](#).

It was **Resolved** to accept the delegated decision. Proposed, seconded all in favour.

**271/25 Financial****a) To approve this month's payment to creditors and income as tabled.**

It was **Resolved** – To accept the payment schedule as presented. Proposed seconded all present in favour.

**b) To approve the bank balances as of 31<sup>st</sup> November 2025**

It was **Resolved** – Proposed and seconded to approve the bank balances. All present in favour.

**Community Account**

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Barclays Bank	13/10-12/11	£ 10.90	Bank Charges
DD	Giff Gaff	1765844515353	£ 10.00	Monthly Package
DD	Nest Pension		£ 382.92	Pension Contributions
DD	Coast to Coast Communications	35969	£ 15.48	Service Charge - Nov
DD	Suez	33828001	£ 83.40	Waste Collection - Nov
DD	Suez	33865530	£ 96.50	Waste Collection - Dec
DD	Sage	GB-01478955	£ 20.40	Payroll Software - Jan
DD	HP Instant Ink	IIUKDN1130328857	£ 89.99	Printer Ink
DD	Smarty		£ 18.00	PF CCTV
DD	Smarty		£ 18.00	Cemetery CCTV
DD	Bright HR	U003177197	£ 173.42	HR Package
DD	Smartest Energy	FLQG5TXHA0/005	£ 9.91	PF CCTV - Nov
DD	Smartest Energy	FLQG57X6Y/005	£ 36.39	Public Toilets - Nov
DD	Source for business	6092288505	£ 58.62	Water Rates Cemetery
DD	Source for business	6092237890	£ 103.44	Water Rates Public Toilets
BACS	HMRC		£ 1,805.97	Tax & NI
BACS	Staff costs		£ 6,575.53	Staff Costs
BACS	Central Cleaning	2438	£ 464.00	Cleaning of Public Toilets Dec
BACS	Piran Tech	63754	£ 17.86	Monthly Service Check
BACS	CALC	2526-839	£ 42.00	Cllr Training
BACS	Mays Country Store	25066	£ 162.54	Protective Clothing
BACS	Kernow Training	8800	£ 300.00	Staff Training
BACS	SLCC	MEM256119-9	£ 355.00	Membership fee
BACS	Duchy Cemetery's	3885	£ 500.00	Interment fee
BACS	Duchy Cemetery's	3890	£ 500.00	Interment fee
BACS	Complete	SINV04387088	£ 15.54	Black bags
BACS	Claytawc	3002	£ 1,753.36	Room hire & Photocopying
BACS	Wellers	838157	£ 114.00	Legal Fees
BACS	Britannia	LA088967	£ 74.40	Confidential Waste
Card	Screwfix	A24073369946	£ 24.99	Maintenance materials
card	Screwfix	A23330208052	£ 161.95	Protective Clothing
Card	Amazon	KVLYOCOLI	£ 26.59	Battery Charger
Card	Amazon	670684769	£ 17.98	Cemetery signage
Card	Amazon	GB500PH7T89MJI	£ 56.45	Printer Ink

Card	Amazon	GB5A3LE43AEUI	£	76.09	Printer Ink
Card	Microsoft	E0300YD3UE	£	15.12	Software License Dec
	<b>Total</b>			<b>£14,186.74</b>	
	<b>Education Grants</b>				
<b>CHQ No:</b>	<b>Name</b>	<b>Invoice Number</b>	<b>Cost</b>	<b>Reason</b>	
BACS	Barclays Bank	13/10-12/11	£	8.50	Bank Charges
BACS	Claytawc	3003	£	22.50	Room Hire
BACS	Applicant 10/25		-£	170.00	Partial Grant refund
	<b>Total</b>		-£	<b>139.00</b>	
	<b>Playing Field Trust</b>				
<b>CHQ No:</b>	<b>Name</b>	<b>Invoice Number</b>	<b>Cost</b>	<b>Reason</b>	
DP	Barclays Bank	13/10-11/12	£	8.50	Bank Charges
	<b>Total</b>			<b>8.50</b>	
		<b>Grand Total for December 2025</b>		<b>14,056.24</b>	

**272/25 Clerks Report:**

Noted. A copy of the report can be found [here](#).

**273/25 To note the increase in waste disposal charges from Suez.**

It was **Noted** that from the 1<sup>st</sup> January there would be an increase of £1.82 per lift, 0.03p in excess weight charges, 21p in monthly container rental and a 14p increase in administration charges.

**274/25 To consider Council representation at the installation of new No Cold Caller Zones.**

It was **Resolved** for Cllr Clarke to attend the installation. The Clerk advised that she would also be in attendance at the event. Proposed, seconded all present in favour.

**275/25 To note the mobile speed signage report and to discuss any concerns identified. Copies of the reports can be found here: [Elan City report Findings report](#)**

It was noted that there were two incidents of excessive speed within the report. Cllrs asked if the times of these incidents could be specified. The Clerk advised that the report provided is produced through software from the readings and it is doubtful that specific times could be identified. It was agreed that these reports should be monitored and compared to identify repeated incompliance with speed limits so that problem areas can be targeted with further action.

Cllr J Griffin asked if the sign outside the chapel on Carne Hill could be checked as it appears to be set for a 20mph limit within the 30mph zone.

**276/25 To receive an update on the welcome signage and to agree any actions required.**

Deferred until later in the meeting as CC Cole was not present.

**277/25 To consider the quotation for the installation of two Enniscaven Welcome Signs.**

Deferred until later in the meeting as CC Cole was not present.

**278/25 To receive an update on the land at Dunstan Close and to approve any associated costs.**

Deferred.

**279/25 To approve the cost of training for Cllrs and staff.**

None.

**257/25 Reports from Outside Bodies**

Cllr Kelsey attended a Cornish Lithium Community Liaison Meeting. A brief verbal update was provided a written report will follow.

Cllr Kelsey attended a Cornwall Council Priorities Plan Consultation Meeting. A brief verbal report was provided a written report will follow.

**280/25 Consultations/Surveys received up to the time of meeting.**

**a) General Consultations:**

Public Space Protection Order (Alcohol consumption in public spaces) renewal consultation.

It was **Resolved** to submit a response that St Dennis Parish Council are in favour of this Order to remain in place for the next 3 years without changes.

Share your views on Cornwall's Bus Service Survey.

It was **Resolved** for Cllrs to provide individual feedback on this survey.

**b) Planning Applications received up to the time of the meeting.**

Application – [PA25/09474](#)

Proposal – Permission in Principle for a single detached dwelling (minimum of one dwelling maximum of one dwelling).

Location – Land Off Crown Terrace Whitemoor St Austell PL26 7XJ.

It was **Resolved** to submit a response of no objection to this application. Proposed, seconded all present in favour.

**c) To discuss the responses from the Cornish Lithium Consultation. [Consultation Findings Report](#)**

It was noted that views regarding the Cornish Lithium project were mixed, with some residents expressing support and others strong opposition to the development.

Overall feedback indicated:

- Significant concern regarding local impacts, particularly traffic and potential environmental effects;
- A strong attachment to the local landscape, heritage and rural character of the area;
- A smaller, though notable, level of optimism relating to possible economic and employment benefits;
- Repeated emphasis on the importance of trust, transparency and residents feeling listened to;
- A clear need for further, detailed information from Cornish Lithium regarding the next stages and phases of the project.

The Parish Council **Resolved** to support the community in engaging with Cornish Lithium and the Government on the issues raised, with the aim of ensuring that timely and constructive engagement by all parties leads to the best possible outcome for residents. Proposed, seconded all present in favour.

It was further noted that, as more details of the project become available, the Parish Council intends to facilitate additional consultations on specific aspects of the proposal as they arise.

### **281/25 Highways and Footpaths Matters**

#### **a) Footpaths.**

A tree blocking a gate on footpath 20 has been reported to Cornwall Council.

#### **b) Highways.**

Blocked drains on Fore Street reported to Cornwall Council – site visited by Cornwall Council; no further action to be taken.

Pothole on Wellington Road reported to Cornwall Council – Work has been undertaken to rectify the issue.

BT lines blown down during the storm have been reported to BT.

Pothole on Carne Hill reported to Cornwall Council.

Several requests for additional grit bins have been received by the office.

### **282/25 Grant Requests**

None.

### **283/25 Correspondence received.**

Police & Crime Commissioner's Collision Report information 28/11/25 – Noted.

Police & Crime Commissioner's Custody Scrutiny Report 28/11/25 - Noted.

Police & Crime Commissioner's Weekly report 01/12/25 - Noted.

Town & Parish Council newsletter Dec 25 - Noted.

Targeted activity against drugs is making a difference in Devon and Cornwall - Noted.

Office of Police & Crime Commissioner – Press Release 15/12/25 - Noted.

Visitor Economy Sector Consultation - Noted.

Rural Affordable Housing Forum for Cornwall invitation to attend - Noted.

Office of Police & Crime Commissioner Press release 19/12/25 - Noted.

Office of Police & Crime Commissioner's Column 22/12/25 - Noted.

Minutes from the CERC Forum Meeting - Noted.

Office of Police & Crime Commissioner Press release 23/12/25 - Noted.

Office of Police & Crime Commissioner Budget Survey circulated. 08/01/25 - Noted.

### **284/25 Items for the next agenda.**

The provision of additional grit bins.

To agree dates for this year's litter picks.

Good Citizens Award Nominations 2026-27.

Cornwall Councillor Coles arrived at 20.50 Items 13 and 14 on the agenda were re-visited.

**285/25 To receive an update on the welcome signage and to agree any actions required.**

CC Cole advised that quotations were currently being drafted for the welcome signage and should be received in the near future. Once received a grant application can be submitted to St Dennis & Nanpean Community Trust for this project.

**286/25 To consider the quotation for the installation of two Enniscaven Welcome Signs.**

It was noted by members that the quotation provided forms part of a larger project that is currently being undertaken.

It was **Resolved** not to accept this quotation as this signage is to be included within an ongoing project for hamlet identification within the Parish. Proposed, seconded all present in favour.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

**287/25 Confidential items –**

None

Meeting closed 8.55 pm.

Signed: .....